

Arendell Parrott Academy

SERV - Community Service Documentation Form

This form is for student reference only. Service hours must be entered into TrackItForward.com by the student in order to be counted.

Thank you for giving our students the opportunity to give back to the community. We appreciate your verifying their service hours so that we can maintain a complete record of their high school volunteer work. This form may be used for one or more students working for the same agency.

Form must be completely filled out and legible to be accepted

Name of student(s)

_____	grade: _____
_____	grade: _____
_____	grade: _____
_____	grade: _____
_____	grade: _____

Date(s)/Time(s) of service:
When you work

Number of Hours
of service:

Volunteer activity:
what you did

Location:
where you were

Please check whether the student arranged service on his own (INDIVIDUAL) or was part of an organization such as Scouts or church youth group (GROUP).
****ALL HOURS PERFORMED DURING CHURCH WORSHIP SERVICE COUNT AS GROUP****

Check one: _____ individual _____ came with a group. List group: _____

Agency Representative signature: _____ Print Name: _____ date: _____

Name of agency: _____ Phone where you can be reached: _____

**NOTE TO AGENCY REP: You are verifying that this info is true. Please do NOT sign an empty form. Names/times should be filled in.
SERV forms are subject to APA Honor Code.**